

Altar Server Statement of Understanding

2019-2020

Server and Parent must initial each statement and sign at the bottom of the page. Please refer to the Policies and Procedures as needed.

___ ___ I will come to Mass dressed appropriately when scheduled to serve.

___ ___ I will conduct myself in a reverent manner while serving Mass and will try to be a role model to other parishioners.

___ ___ I will arrive 20 minutes before my scheduled Mass time to put on an alb and help prepare the Altar for Mass.

___ ___ I will be asked to serve at least one 7:15 am or 12:30 pm Mass per year.

___ ___ I will be expected to serve Daily Masses as assigned.

___ ___ If I cannot serve as scheduled, it is my responsibility to ask for a substitute using the Ministry Software Program (MSP). In the event, the sub request is not filled, I am still responsible for the assigned Mass.

___ ___ I will attend Altar Server meetings (4 each year: 1-Fall, 1-Winter and 2-Spring). Two of these meetings are mandatory review sessions and I understand that I will receive a strike if I do not attend.

___ ___ I understand that I will be scheduled to serve Special Liturgies such as Benedictions, Lenten Evening Masses, Stations of the Cross, Weddings, Funerals, etc.

___ ___ I will be tested for the positions of CB and MC when the committee feels I am ready.

___ ___ I will receive a "strike" if I miss serving Masses, miss Altar Server meetings without a valid excuse, if I am not dressed according to the dress code, or if I exhibit unacceptable behavior toward a Committee member and/or at Mass.

___ ___ If I receive three "strikes," I will need to meet with my parent(s) and Father Mel to reconfirm my commitment to Altar Serving. This meeting will need to take place within 30 days of receiving a 3rd strike letter and I will be placed on inactive status after a 3rd strike notice is issued.

___ ___ I will need to attend review sessions as required and I will be responsible for mastering the responsibilities of serving Sunday/Daily Mass and Special Liturgies. I will ask for assistance, if I am unsure about the procedures.

___ ___ I have read the Altar Server Ministry Policies and Procedures and I agree to comply with the requirements of the position of Altar Server.

Server's Signature _____ Date _____

Parent's Signature _____ Date _____

School Attending & Grade Level for 2019/2020 _____

August 2019